

JOB DESCRIPTION

Job Title: Lecturer (Teaching) in Accounting and Finance	Band AC2: £33,796 - £38,017 <i>Opportunity to progress to £41,527</i>
School: Worcester Business School	
Department: Department of Management and Finance	
Reporting directly to: Head of Department	
Supervisory responsibility for: N/A	
<p>Other Contacts</p> <p>Internal: Head of School; Deputy Head of School; School Manager; Academic and Professional Service colleagues within the School; College Directors</p> <p>External: Placement providers; Local, regional and national businesses; International partner institutions; Professional bodies</p>	
<p>Main Duties</p> <ol style="list-style-type: none"> 1. Take responsibility for the development and delivery of learning, teaching and assessment across a range of undergraduate and postgraduate courses in the UK, with particular focus on Management Accounting, Financial Accounting and Finance. 2. Undertake responsibility for the development and delivery of learning, teaching and assessment at overseas partner institutions with a particular focus on International Finance. 3. Set, mark and assess coursework and examinations; select appropriate assessment instruments and assessment criteria; and provide constructive and comprehensive feedback to students. 4. Supervise the work of undergraduate students, providing them with advice on study skills. 5. To demonstrate appropriate and innovative pedagogic approaches to support classroom-based, experiential and work based learning. 6. To ensure that the teaching for which you are responsible is informed by contemporary research, scholarship, knowledge exchange and professional practice, and develops the ability of students to engage in debate, critical discourse and thinking. 7. Ensure learning materials remain up-to-date and relevant, incorporating advances in the subject area into the course of study. 8. To reflect critically on teaching for which you are responsible; implementing improvements, disseminating good practice and contributing to quality monitoring and enhancement. 9. To assist Course Leaders by contributing to and developing new curriculum areas for the future, in line with the department's strategy. 10. To provide applicants and students with high quality academic advice and guidance. 	

11. To undertake scholarship, knowledge transfer and professional practice through some of the following:
 - Contributing to delivering executive education programmes.
 - Contributing to delivering and evaluating a range of client-based projects.
 - Engaging in professional practice.
 - Contributing to scholarship aligned with existing learning and teaching priorities within the School.
 - Contributing to delivering and evaluating internally and externally funded consultancy projects.
12. To contribute to enhancing the external profile of the University through, for example, working with a range of external partners, corporate clients and professional bodies.
13. To attend Open Days and Applicant Days, providing applicants with high quality guidance about the course and School.
14. To undertake administrative duties, as required by the line manager, and attend all appropriate committees and meetings.
15. To work effectively as a team member.
16. To undertake professional development in support of learning and teaching, scholarship and curriculum management.
17. To undertake the duties of the post in ways that ensure and enhance the health, safety and wellbeing of students and staff and to promote inclusion and diversity for all sections of the community.
18. To work within and help to enhance the University's commitment to environmentally sustainable ways of working.
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20. To work within and help to enhance the University's commitment to environmentally sustainable ways of working.

*The above does not represent an exhaustive list of duties associated with this role.

Selection methods:

Shortlisted candidates will be invited to a 30-minute formal panel interview, and also asked to deliver a teaching session to the following brief:

Please deliver a 30-minute teaching session suitable for level 6 students. Candidates may select a relevant topic of their choice and may structure the session as they wish but it is expected that an interactive and student-centred approach is taken. Once the teaching session has concluded, there will be an opportunity for staff to ask questions related to your teaching.